TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON MAY 31 22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 31, 2022 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams (arrived at 8:01 a.m.)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Michael Jameson, Brian Elleman, Dave Siebert, Brad Edrington, Jackie

Davis, Jeremy Guerra and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on May 29, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The minutes of the meeting held on April 11, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Jonathan Patrick to fill the position effective June 4, 2022 at the rate of \$15.50 per hour. Mr. Patrick will be working 24-hour shifts and be required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Jonathan Patrick as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-10.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Logan Powell to fill the position effective June 4, 2022 at the rate of \$15.50 per hour. Mr. Powell will be working 24-hour shifts and be required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Logan Powell as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-11.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Austin Parker to fill the position effective June 5, 2022 at the rate of \$15.50 per hour. Mr. Parker will be working 24-hour shifts and be required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Austin Parker as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-12.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Matthew Traver to fill the position effective June 5, 2022 at the rate of \$15.50 per hour. Mr. Traver will be working 24-hour shifts and be required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Matthew Traver as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-13.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Adam Hofmann to fill the position effective June 3, 2022 at the rate of \$15.50 per hour. Mr. Hofmann will be working 24-hour shifts and be required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Adam Hofmann as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-14.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time EMT-Basic has been posted and both he and the Assistant Fire Chief have recommended Joseph Mears to fill the position effective June 3, 2022 at the rate of \$15.50 per hour. Mr. Mears will be working 24-hour shifts and be

required to obtain a Paramedic certification within three years of hire date to maintain this full-time position. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Joseph Mears as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-15.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Part-Time FF2/EMT has been posted and both he and the Assistant Fire Chief have recommended Jonah Bowling to fill the position effective June 15, 2022 at the rate of \$17.00 per hour working 24-hour shifts. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Jonah Bowling as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-16.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that a position for a Full-Time Paramedic has been posted and both he and the Assistant Fire Chief have recommended Corey Gerdeman to fill the position effective June 15, 2022 at the rate of \$17.00 per hour working 24-hour shifts. Mr. Jones made a motion, seconded by Mr. Sams to approve hiring Corey Gerdeman as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-21.** (A copy of the resolution will be included in the minutes.)

Chief Jameson requested approval to apply for the American Rescue Plan Act First Responder Wellness, Recruitment, Retention & Resiliency Grant. Tammy Boggs, Administrator, further explained that the application would be made for a ten percent of annual salary retention bonus for full and part time EMS employees. The bonus can be paid over a two-year period. Mr. Jones made a motion, seconded by Mr. Sams to approve the application for the American Rescue Plan Act First Responder Wellness, Recruitment, Retention & Resiliency Grant. All voiced a "YEA" vote and the motion passed.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board that a resident on Waynesville Road requested to install a concrete gutter in the right of way on his property and his neighbor's property between their driveways. Mrs. Boggs stated the Prosecutor's office advised that the Trustees cannot authorize anyone to install anything in the right of way. This is an open ditch currently, but due to the neighbor's installation of a sump pump the ditch no longer dries out enough to be mowed. Mr. Sams requested the homeowners to submit a letter to the Board agreeing to maintain the ditch.

Mr. Siebert informed the Board that the Boom Mower, listed on GovDeals will close at 9:00 a.m.

Mr. Siebert informed the Board that the new Eager Beaver trailer was received and is working well. Mr. Siebert requested approval to place the older Eager Beaver trailer on GovDeals with a reserve of \$3,500.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve listing the trailer on GovDeals as stated above. All voiced a "YEA" vote and the motion passed.

Administration:

Mrs. Boggs requested approval to establish a new pay cycle period from Friday – Thursday each week. This allows for an additional Kelly day which is necessary for scheduling flexibility. Mr. Sams made a motion, seconded by Mr. Jones to approve the additional pay cycle from Friday – Thursday. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs requested approval to place a Request for Qualification (RFQ) for Professional Architectural Services for the Renovation of Fire Station 31. The renovation will utilize the Design, Bid, Build project delivery method. The bid will be posted on the Township Website for at least thirty days and may be sent directly to professional design firms. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-17.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested approval to establish an evaluation committee to review the RFQ for Station 31. The Trustees approved the selection of Jim VanDeGrift, Mike Jameson, Tammy Boggs, Brian Elleman and Amanda Childers for the evaluation committee. The firms who are most qualified pursuant to Section 153.69 of the Ohio Revised Code will be reviewed by the committee for conformance with the RFQ. The committee will recommend the firm ranked most qualified to the Board of Trustees of Turtlecreek Township, who may then authorize the negation of a contract. Mr.

Sams made a motion, seconded by Mr. Jones to approve the evaluation committee members as stated above. All voiced a "YEA" vote and the motion passed.

Mrs. Boggs informed the Board that a Resolution is needed to appoint the Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation Inc. Board. Gretta Hochstetler Mayer shall be appointed as the initial Region 14 Representative and Karen Scherra shall be appointed as the initial Region 14 Alternate Representative to the OneOhio Recovery Foundation Inc. Board. Mr. Sams made a motion, seconded by Mr. Jones to approve the appointments as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-05-18.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$991.97. The purchases are \$426.74 from Jack's Small Engine, \$72.99 from Oberers Flowers, \$245.74 from The Home Depot, \$145.76 from Sam's Club, \$62.94 from Minipar Inc. and \$37.80 from Amazon. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$991.97. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-05-19.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Turtlecreek Township will not be receiving the Community Project Funding that had been requested from Congressman Chabot. There were eighty applications with awards given to fifteen applicants.

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding the C5 Encore Logistics Center Final Plat for review. There is an island where the road accesses the back of Shaker Run Subdivision. The island is shown to be all concrete with no landscaping. The Trustees voiced concern with the need for landscaping as this is a gateway to the subdivision which should look better. Mr. Sams and Mrs. Boggs will research options for the island. The Trustees had no other comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Warren County Rural Zoning sent a letter regarding the application for variance at 1768 Happy Valley Drive in Shaker Run Subdivision. The house did not meet the fifty-foot setback it is at 49.2 feet. The Trustees had no comments or concerns. (A letter will be sent to Warren County Rural Zoning stating this information).

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding the Shaker Run Section 11, Phase A final plat for review. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that the Warren County Leadership Float is on Friday July 8, 2022.

Mrs. Boggs informed the Board that the 2022 Warren County Annual Washington DC Fly-In is September 12-14.

General Reports:

CORRESPONDENCE:

IN:

Letter from Warren County Regional Planning for final plat for C5 Encore Logistics

Email from Congressman Chabot's office regarding Community Project Funding.

Email from Ms. Alexander regarding chickens being allowed in her subdivision.

Email from Ms. Osterland regarding income tax for the township.

Email from Ms. Infinity regarding fence on property.

Email from Warren County Veteran's Services regarding grave marker.

Email from Ms. Heeb, Ms. Bowers regarding tree on lines on Keever Road.

Email from Ms. Hubbard regarding blind spot-on Waynesville Road.

Public Hearing notice from Warren County Commissioners regarding modifications to fee schedule for Warren County Building and Zoning Department.

Letter from Warren County Commissioner Jones regarding appointing Initial Region 14 Representative to OneOhio.

Notice from Warren County Rural Zoning for a variance request for 1768 Happy Valley Dr.

Notice from Warren County Regional Planning regarding C5 Encore Logistics Center Final Plat.

Notice from Warren County Regional Planning regarding Shaker Run Section 11 Phase A final plat.

OUT:

Letter to Warren County Rural Zoning regarding the conditional use and site plan for Sean Rogers.

Letter to Warren County Regional Planning regarding the C5 Encore Logistics Center.

Email to Ms. Alexander regarding chickens being allowed in her subdivision.

Letter to Jonah Bowling regarding job offer of part time FF2/EMT.

Letter to Warren County Regional Planning regarding Greentree Meadows PUD Stage 3.

Email to Ms. Osterland regarding income tax for the township.

Email to Ms. Infinity regarding fence on property.

Email to Warren County Veteran's Services regarding grave marker.

Email to Ms. Heeb, Ms. Bowers regarding tree on lines on Keever Road.

Email to Ms. Hubbard regarding blind spot-on Waynesville Road

Fiscal Officer Reports:

Mrs. Childers, Fiscal Officer requested a resolution authorizing the repayment of funds advanced from Timbercreek II (2401 \$50.00), Orchard Run (2403 \$50.00), Twin Oaks (2409 \$300.00), Tilton Green (2415 \$50.00) and Liberty Heights (2425 \$50.00) back to the General Fund (1000 \$500.00). Mr. Sams made a motion, seconded by Mr. Jones to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-05-20.** (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 33943 through 33982 (copy to follow) and Vouchers 380-2022 through 596-2022.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/6/22	5/9/22	512-2022	CITY OF MONROE	1000-591-0008	\$33,730,59	1ST QTR 2022 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$33,730,59	,
5/12/22	5/17/22	531-2022	CINCINNATI BELL TELEPHONE	1000-303-0000	\$824.59	1ST QTR 2022 FRANCHISE FEES (DIRECT DEPOSIT)
					\$824.59	,
5/13/22	5/17/22	532-2022	GOVDEALS	2031-951-0000	\$14,450.00	SALE OF JACOBSEN HR-5111 MOWER (DIRECT DEPOSIT)
					\$14,450.00	, , , , , , , , , , , , , , , , , , , ,
5/9/22	5/17/22	533-2022	LASER IMAGING & DESIGN INC	2041-892-0000		J BENSON FOUNDATION SECTION 15 LOT 5
					\$270.00	
5/9/22	5/16/22	513-2022	ANTHEM BLUE	2191-299-0000	\$6.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	514-2022	UMR	2191-299-0000	\$52.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	515-2022	MEDICAL MUTUAL	2191-299-0000	\$104.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	516-2022	NALCHBP	2191-299-0000	\$106.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	517-2022	ANTHEM BLUE	2191-299-0000		LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	518-2022	AETNA BETTER HEALTH	2191-299-0000	\$487.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	519-2022	ANTHEM BLUE	2191-299-0000	\$504.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/16/22	520-2022	CGS	2191-299-0000	\$2,899.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/22	5/16/22	521-2022	CGS	2191-299-0000	\$395.31	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/22	5/16/22	522-2022	UNITED HEALTHCARE	2191-299-0000	\$415.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/22	5/16/22	523-2022	ANTHEM BCBS	2191-299-0000	\$418.69	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/10/22	5/16/22	524-2022	AETNA	2191-299-0000	\$529.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/12/22	5/16/22	525-2022	AARP SUPPLEMENTAL	2191-299-0000	\$287.04	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/12/22	5/16/22	526-2022	CGS	2191-299-0000	\$358.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/12/22	5/16/22	527-2022	UNITED HEALTHCARE	2191-299-0000	\$661.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/22	5/16/22	528-2022	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$100.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/22	5/16/22	529-2022	AARP SUPPLEMENTAL	2191-299-0000		LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/13/22	5/16/22	530-2022	CGS	2191-299-0000	\$4,971.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/22	5/17/22	534-2022	TRICARE PAYMENT	2191-299-0000	\$434.66	LIFE SQUAD SERVICES
5/9/22	5/17/22	535-2022	TRICARE	2191-299-0000	\$101.75	LIFE SQUAD SERVICES
5/10/22	5/17/22	536-2022	PARAMOUNT ADVANTAGE	2191-299-0000	\$194.00	LIFE SQUAD SERVICES
5/13/22	5/17/22	537-2022	THORSON, SWITALA, MONDOCK & SNEED LLP	2191-299-0000	\$374.89	LIFE SQUAD SERVICES
5/23/22	5/26/22	538-2022	TRICARE PAYMENT	2191-299-0000	\$224.68	LIFE SQUAD SERVICES
5/23/22	5/26/22	539-2022	TRICARE PAYMENT	2191-299-0000	\$99.19	LIFE SQUAD SERVICES
5/24/22	5/26/22	542-2022	BLUE CROSS BLUE SHIELD OF MICHIGAN	2191-299-0000	\$164.74	LIFE SQUAD SERVICES
5/24/22	5/26/22	543-2022	TRICARE PAYMENT HUMANA MILITARY	2191-299-0000	\$448.72	LIFE SQUAD SERVICES
5/16/22	5/26/22	544-2022	MOLINA HEALTHCARE	2191-299-0000	\$318.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/22	5/26/22	545-2022	MEDICAL MUTUAL	2191-299-0000	\$387.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/22	5/26/22	546-2022	ANTHEM BLUE	2191-299-0000	\$704.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/16/22	5/26/22	547-2022	CGS	2191-299-0000	\$803.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/17/22	5/26/22	548-2022	ANTHEM BLUE CROSS BLUE SHIELD	2191-299-0000	\$500.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/17/22	5/26/22	549-2022	AETNA	2191-299-0000	\$704.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/22	5/26/22	550-2022	UMR	2191-299-0000	\$45.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/22	5/26/22	551-2022	AETNA BETTER HEALTH	2191-299-0000	\$448.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/22	5/26/22	552-2022	AETNA	2191-299-0000	\$475.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/18/22	5/26/22	553-2022	AETNA	2191-299-0000	\$828.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/19/22	5/26/22	554-2022	ANTHEM BLUE	2191-299-0000	\$142.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/19/22	5/26/22	555-2022	AARP SUPPLEMENTAL	2191-299-0000	\$216.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/22	5/26/22	556-2022	AARP SUPPLEMENTAL	2191-299-0000	\$112.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/22	5/26/22	557-2022	UHC COMMUNITY	2191-299-0000	\$132.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/22	5/26/22	558-2022	HNB-ECHO	2191-299-0000	\$400.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/20/22	5/26/22	559-2022	CGS	2191-299-0000	\$866.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

ost Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
5/23/22	5/26/22	560-2022	AETNA BETTER HEALTH	2191-299-0000	\$470.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/23/22	5/26/22	561-2022	CGS	2191-299-0000	\$3,847.33	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/22	5/26/22	562-2022	HWHO	2191-299-0000	\$131.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/22	5/26/22	563-2022	HUMANA	2191-299-0000	\$224.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/22	5/26/22	564-2022	CGS	2191-299-0000	\$339.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/22	5/26/22	565-2022	AETNA	2191-299-0000	\$424.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/24/22	5/26/22	566-2022	UNITED HEALTHCARE	2191-299-0000	\$429.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/22	5/26/22	567-2022	NALCHBP	2191-299-0000	\$99.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/22	5/26/22	568-2022	CGS	2191-299-0000	\$393.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/22	5/26/22	569-2022	UNITED HEALTHCARE	2191-299-0000	\$608.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/22	5/26/22	570-2022	CIGNA	2191-299-0000	\$904.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/25/22	5/26/22	571-2022	AETNA BETTER HEALTH	2191-299-0000	\$1,235.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/17/22	5/26/22	580-2022	STATE OF OHIO	2191-299-0000	\$4,491.00	LIFE SQUAD SERVICES LCI 1ST QTR 2022 (DIRECT DEPOSIT)
5/25/22	5/26/22	582-2022	STATE OF OHIO	2191-299-0000	\$2,990.48	LIFE SQUAD SERVICES WCI 1ST QTR 2022 (DIRECT DEPOSIT)
					\$38,421.64	
5/24/22	5/26/22	540-2022	LAS COLINAS	2031-892-0000	\$690.00	CEDAR TRACE SNOW REMOVAL 2021-2022
5/24/22	5/26/22	541-2022	FISCHER HOMES	2031-892-0000	\$1,590.00	SHAKER RUN SNOW REMOVAL 2021-2022
5/27/22	5/27/22	584-2022	M WARD	2031-892-0000	\$420.00	CHARLESTON PLACE SNOW REMOVAL 2021-2022
					\$2,700.00	
5/16/22	5/26/22	572-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 MAY 2022 (DIRECT DEPOSIT)
5/16/22	5/26/22	573-2022	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$9,264.56	LOCAL GOVT MAY 2022 (DIRECT DEPOSIT)
5/23/22	5/26/22	574-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,030.25	NEW \$5 PERMISSIVE AUTO APRIL 2022 (DIRECT DEPOSIT)
5/23/22	5/26/22	575-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,570.83	MOTOR VEHICLE LICENSE TAX APRIL 2022 (DIRECT DEPOSIT)
5/23/22	5/26/22	576-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,569.29	CENTS PER GALLON MAY 2022 (DIRECT DEPOSIT)
5/23/22	5/26/22	577-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,797.75	OLD \$5 PERMISSIVE AUTO TAX APRIL 2022 (DIRECT DEPOSIT)
5/23/22	5/26/22	578-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,653.35	GAS EXCISE TAX MAY 2022 (DIRECT DEPOSIT)
					\$44,850.88	
5/17/22	5/26/22	579-2022	STATE OF OHIO	1000-533-0000	\$747.60	35% LICENSING FEE DISTRIBUTION (DIRECT DEPOSIT)
5/20/22	5/26/22	581-2022	STATE OF OHIO	2031-535-0000	\$160,081.85	REAL PROPERTY TAX ROLLBACK 1ST HALF TY 2021 (DIRECT DEPOSIT)
					\$160,829.45	
5/23/22	5/26/22	583-2022	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$9,732.00	EMPLOYER PREMIUM REFUND
					\$9,732.00	
5/27/22	5/27/22	585-2022	COMMUNITY AUTHORITY OF UNION VILLAGE	1000-599-0019	\$4,140.00	TIF ADMIN FEES REIMBURSEMENT FOR FEES PAID TO DINSMORE
					\$4,140.00	

Other	Business:
-------	------------------

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss Personnel matters pursuant to ORC 121.22 (G) (1) at 8:34 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the execute session ended. Upon call of roll, Mr. Jones "YEA" Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:44 a.m.

Mr. Sams made a motion, seconded by Mr. Jones to approve that Turtlecreek Township will follow the updated Covid Protocol as recommended by staff administration. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for June 13, 2022 at 7:00 P.M.

Signed:	Chairman of the Board
Attest:	Fiscal Officer

RESOLUTION 22-05-10 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

HIRE JONATHAN PATRICK EFFECTIVE JUNE 4, 2022 AS A FULL TIME EMT - BASIC

WHEREAS, a position of "Full Time Basic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jonathan Patrick be hired as a Full Time EMT - Basic working 24-hour shifts and required to obtain a Paramedic certification within three (3) years of hire date to maintain full time position; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jonathan Patrick for the position of Full-Time EMT - Basic, effective hire dated of June 4, 2022 at the rate of \$15.50 per hour. Mr. Patrick's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2022

Signed:		"YEA"
		"YEA"
		"YEA"
Attest:		Chief Fiscal Officer
RESOLUTION 22-0: TURTLECREEK TO WARREN COUNTY	WNSHIP	

HIRE LOGAN POWELL EFFECTIVE JUNE 4, 2022 AS A FULL TIME EMT - BASIC

WHEREAS, a position of "Full Time Basic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Logan Powell be hired as a Full Time EMT - Basic working 24-hour shifts and required to obtain a Paramedic certification within three (3) years of hire date to maintain full time position; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Logan Powell for the position of Full-Time EMT - Basic, effective hire dated of June 4, 2022 at the rate of \$15.50 per hour. Mr. Powell's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day	/ of May, 2022	
Signed:		_ "YEA"
-		"YEA"
-		"YEA"
Attest:		Chief Fiscal Officer
RESOLUTION 22-05 TURTLECREEK TO WARREN COUNTY,	WNSHIP	
HIRE	AUSTIN PARKER EFFECTIV AS A FULL TIME EMT - E	· · · · · · · · · · · · · · · · · · ·
	on of "Full Time Basic" has bee rtment/Emergency Medical Ser	n posted within the Turtlecreek vice, and
Department and Eme Parker be hired as a	Chief and Assistant Chief of To ergency Medical Service have of Full Time EMT - Basic working certification within three (3) yea	recommended that Austin 24-hour shifts and required to
Trustees hereby app EMT - Basic, effectiv	BE IT RESOLVED, the Turtled roves the hiring of Austin Parkers hire dated of June 5, 2022 at hours of work will be 24 hours s	er for the position of Full-Time the rate of \$15.50 per hour.
	adoption of the foregoing resolute and the resolution passed.	lution, seconded by Mr. Sams.
Adopted this 31st day	of May, 2022	
Signed:		_ "YEA"
-		_ "YEA"
-		_ "YEA"
Attest:		Chief Fiscal Officer
RESOLUTION 22-05 TURTLECREEK TO		

HIRE MATTHEW TRAVER EFFECTIVE JUNE 5, 2022 AS A FULL TIME EMT - BASIC

WHEREAS, a position of "Full Time Basic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WARREN COUNTY, OHIO

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Matthew Traver be hired as a Full Time EMT - Basic working 24-hour shifts and required to obtain a Paramedic certification within three (3) years of hire date to maintain full time position; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Matthew Traver for the position of Full-Time EMT - Basic, effective hire dated of June 5, 2022 at the rate of \$15.50 per hour. Mr. Traver's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2022

Signed:	 _ "YEA"
	 _ "YEA"
	 _ "YEA"
Attest:	Chief Fiscal Officer

RESOLUTION 22-05-14 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

HIRE ADAM HOFMANN EFFECTIVE JUNE 3, 2022 AS A FULL TIME EMT - BASIC

WHEREAS, a position of "Full Time Basic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Adam Hofmann be hired as a Full Time EMT - Basic working 24-hour shifts and required to obtain a Paramedic certification within three (3) years of hire date to maintain full time position; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Adam Hofmann for the position of Full-Time EMT - Basic, effective hire dated of June 3, 2022 at the rate of \$15.50 per hour. Mr. Hofmann's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2022

Signed:		"YE	٩"
		"YE	۹"
		"YE	4 "
Attest:		Chie	ef Fiscal Officer
RESOLUTION 22-05 TURTLECREEK TO WARREN COUNTY	WNSHIP		
HIRE	JOSEPH MEARS EI AS A FULL TIMI		≣ 3, 2022
•	on of "Full Time Basic' rtment/Emergency Me	•	ed within the Turtlecreek
Department and Em Mears be hired as a		ce have recomn working 24-hou	•
Trustees hereby app EMT - Basic, effective	BE IT RESOLVED, the proves the hiring of Jose hire dated of June 3 work will be 24 hours	seph Mears for t s, 2022 at the rat	ne position of Full-Time e of \$15.50 per hour.
	adoption of the foregote and the resolution	•	seconded by Mr. Sams.
Adopted this 31st day	y of May, 2022		
Signed:		"YE	۹"
		"YE	۹"
		"YE	۹"
Attest:		Chie	ef Fiscal Officer
RESOLUTION 22-05 TURTLECREEK TO			

HIRE JONAH BOWLING, EFFECTIVE JUNE 15, 2022 AS A PART TIME FF2/EMT

WHEREAS, a position of "Part-Time FF2/EMT has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WARREN COUNTY, OHIO

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Jonah Bowling be hired as a Part Time FF2/EMT working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Jonah Bowling for the position of Part-Time FF2/EMT, effective June 15, 2022 at the rate of \$17.00 per hour. Mr. Bowling's hours of work will be 24 hours shifts.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st day of May, 2022

Signed: "YEA"

"YEA"

"YEA"

Attest: Chief Fiscal Officer

BOARD OF TOWNSHIP TRUSTEES
TURTLECREEK TOWNSHIP, OHIO

RESOLUTION

NUMBER 22-05-17

ADOPTED DATE: May 31, 2022

A RESOLUTION AUTHORIZING THE ADVERTISING OF A REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR RENOVATES OF FIRE STATION 31 PROJECT

WHEREAS, the Board of Trustees has resolved to renovate Fire Station 31; and

NOW, BE IT RESOLVED, by the Board of Trustees as follows:

- 1. The Board of Trustees approves the use of the Design, Bid, Build project delivery method;
- 2. The Board of Trustees shall advertise the RFQ for Qualifications for Professional Architectural Services electronically on the township's website for at least thirty days and may be sent directly to professional design firms;
- 3. The Board of Trustees will name an evaluation committee to evaluate and select the firms who are most qualified and pursuant to Section 153.69 of the Ohio Revised Code, the evaluation committee will review the SOQ's for conformance with the RFQ;
- 4. The Evaluation Committee will recommend the firm ranked most qualified to the Board of Trustees of Turtlecreek Township who may authorize the negotiation of a contract with the firm ranked most qualified, pursuant to Section 153.69 of the Ohio Revised Code.

The foregoing resolution moved for adoption by Mr. Sams, being seconded by Mr. Jones.

Upon call of the roll, the following vote resulted:

James VanDeGrift YEA Daniel Jones – YEA Jonathan D. Sams – YEA

Resolution adopted this 31st day of May, 2022.

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

FISCAL OFFICER

RESOLUTION 22-05-18

Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board

It was moved by Mr. Sams and seconded by Mr. Jones that the following Resolution be adopted:

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio, is a Local Government that has adopted and approves The OneOhio Memorandum of Understanding ("The Memorandum"), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio's communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and

WHEREAS, this jurisdiction is a participant in Region 14 as established by The Memorandum; and

WHEREAS, pursuant to The Memorandum each Region shall create their own governance structure so it ensures all Local Governments have input and equitable representation regarding regional decisions including representation on the statewide Foundation Board and selection of projects to be funded from the Region's regional Share; and

WHEREAS, the imminent distribution of Opioid Funds through the OneOhio Recovery Foundation, Inc. requires immediate appointment of a regional representative from this Region; and

WHEREAS, Regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region; and

WHEREAS, <u>Greta Hochstetler Mayer</u> has expressed a willingness and ability to serve as the initial **Region 14 Representative** on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin May 16, 2022 by and upon concurrence of all Local Governments participating in **Region 14**, and end May 15, 2024 upon reappointment, a successor appointment, resignation or removal by the regional board.

WHEREAS, <u>Karen Scherra</u> has expressed a willingness and ability to serve as the initial Region 14 Alternate Representative alternate on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin May 16, 2022 by and upon concurrence of all Local Governments participating in Region 14, and end May 15, 2024 upon reappointment, a successor appointment, resignation or removal by the regional board.

NOW THEREFORE BE IT RESOLVED, by this legislative body that:

<u>Section 1</u>. Subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in **Region 14**, <u>Greta Hochstetler Mayer</u> shall be appointed as the initial **Region 14 Representative** to the OneOhio Recovery Foundation, Inc. Board;

<u>Section 2</u>. Subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in **Region 14**, <u>Karen Scherra</u> shall be appointed as the initial **Region 14 Alternate Representative** to the OneOhio Recovery Foundation, Inc. Board;

<u>Section 3.</u> This **Region 14 Representative and Alternate** may exercise all authority of a OneOhio Recovery Foundation, Inc. Board member under Section D.3 through and including D.11 of The OneOhio Memorandum of Understanding during this initial appointment; and shall report any such actions to the regional board in this Region;

<u>Section 4</u>. It is found and determined that all formal actions of this legislative body relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements;

<u>Section 5.</u> This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare and safety. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

Vote (indicate yes; no):

James VanDeGrift YEA

Daniel F. Jones YEA

Jonathan D. Sams YEA

Resolution adopted this 31st day of May, 2022

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE:	
NAME: Amanda K. Childers	
TITLE: Fiscal Officer	
DATE	

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES WARREN COUNTY, OHIO

Resolution Number: 22-05-19 Date of Resolution: May 31, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a

copy or copies of the vouchers of which are attached hereto.

<u>Section 2</u>. That the Board is acting in its administrative capacity in adopting this Resolution.

<u>Section 3</u>. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift YEA
Mr. Jones YEA
Mr. Sams YEA

Resolution adopted this 31st day of May, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE:
NAME: Amanda K. Childers
TITLE: Fiscal Officer
DATE:

RESOLUTION 22-05-20 TURTLECREEK TOWNSHP WARREN COUNTY, OHIO

A RESOLUTION AUTHORIZING REPAYMENT OF FUNDS ADVANCED FROM TIMBERCREEK II (2401 \$50.00), ORCHARD RUN (2403 \$50.00), TWIN OAKS (2409 \$300.00), TILTON GREEN (2415 \$50.00) and LIBERTY HEIGHTS (2425 \$50.00) TO THE GENERAL FUND (1000)

WHEREAS, the Turtlecreek Township Board of Trustees has determined that it is necessary to repay advanced funds from the lighting districts back to the General Fund; and,

NOW THEREFORE, BE IT RESOLVED by the Turtlecreek Township Board of Trustees that the Fiscal Officer is authorized to transfer from Timbercreek II (2401 \$50.00), Orchard Run (2403 \$50.00), Twin Oaks (2409 \$300.00), Tilton Green (2415 \$50.00) and Liberty Heights (2425 \$50.00) back to the General Fund upon receipt of the first half settlement from Warren County in 2022.

BE IT FURTHER RESOLVED that the Timbercreek II, Orchard Run, Twin Oaks, Tilton Green and Liberty Heights Lighting District Funds were previously established.

Mr. Sams moved to adopt the foregoing resolution. Mr. Jones seconded the motion. All voiced a "YEA" vote and the resolution was passed.

Signed: "YEA" "YEA"

________"YEA"

Attest: Chief Fiscal Officer

RESOLUTION 22-05-21 TURTLECREEK TOWNSHIP WARREN COUNTY, OHIO

Adopted this 31th day of May, 2022

HIRE COREY GERDEMAN EFFECTIVE JUNE 15, 2022 AS A FULL TIME EMT - PARAMEDIC

WHEREAS, a position of "Full Time Paramedic" has been posted within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have recommended that Corey Gerdeman be hired as a Full Time EMT - Paramedic working 24-hour shifts; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Corey Gerdeman for the position of Full-Time EMT - Paramedic, effective hire dated of June 15, 2022 at the rate of \$17.00 per hour. Mr. Gerdeman's hours of work will be 24 hours shifts every third day.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 31st da	y of May, 2022	
Signed:		"YEA"
		"YEA"
		"YEA"
Attest:		Chief Fiscal Officer
End of Minutes.		

15